

Please make sure you carefully review the Position Description before you make the decision to apply.

**Personal Information**

Name: \_\_\_\_\_

iMIS #: \_\_\_\_\_

Address: \_\_\_\_\_

**Contact information**

<b>Daytime Phone #:</b>		<b>Evening Phone #:</b>	
<b>Email:</b>			

**When is the best time to contact you, during the day or in the evening?**

**Volunteer Experience**

Please provide details regarding any relevant volunteer experience gained from outside of GGC. (Your iMIS record contains your GGC experience.)

Please include the name of the organization, dates, the position, and a brief description of your responsibilities.

VOLUNTEER POSITION	ORGANIZATION	RESPONSIBILITIES	DATES

**Skills/Experience**

List your skills/experience as related to the position of Area Commissioner:

(e.g. leadership/management, communication, governance, financial, legal, public relations, risk management, property management, etc.). Give a brief description of how you obtained this experience. (Your iMIS record contains your GGC experience.)

**Education, certification, and continuous professional development**

Please summarize your education, certification, and continuous professional development.

**Awards**

Please provide a list of awards earned outside of Guiding.

**Application Questions**

1. What personal attributes would make you a strong Area Commissioner? In what areas would you need support?

2. What are the top three most important issues facing Girl Guides in your area? How would you address them?

3. What is your experience in chairing meetings? What is your leadership style?

4. Describe your most challenging experience with people management.

5. Give an example of an instance where you had to build consensus on a contentious issue. What worked and what did not?

6. Describe a time when you had to champion a decision that was not your personal viewpoint.

7. Give an example when you motivated other(s) to take on a leadership role. What did you do?

**If interviewed for this position, three references, not related to you, may be contacted. Two of these references must be within Guiding and all references should have knowledge of your qualifications and your capacity to perform the role of Area Commissioner. Please list these references below.**

Reference Name	Contact Information	In what capacity known? For how long?
	Email:	
	Home:	
	Work:	
	Email:	
	Home:	
	Work:	
	Email:	
	Home:	
	Work:	

**E-mail your completed application and resume/CV to: [DPCA@albertagirlguides.com](mailto:DPCA@albertagirlguides.com)**

**[Please indicate *Application for Area Commissioner* in the subject line]**

*Disclaimer: All information and documents relating to your application and the application process will be shared with the electorate in a manner that is equitable to all candidates.*

*Privacy: We protect and respect your privacy. Your personal information is used to communicate within our organization. We do not provide or sell this information outside our organization. For further information, see our privacy statement at [www.girlguides.ca](http://www.girlguides.ca)*