

ENEWS Please forward your E-news comments, questions & submissions to marketing@calgarygirlguides.com

Next E-News – November 8, 2013  
Please send your requests to E-News to marketing@calgarygirlguides.com .

Please note: The cutoff for submissions is Thursday at noon, prior to each E-news.

This e-newsletter is designed to forward information to Guiders on a bi-weekly basis.



# ENEWS Calgary Area

OCTOBER 25, 2013



## Message from our Area Commissioner

Just enjoying the last of the warmer days . . . Hope you are too! We have all been so busy in the Calgary Area the last two months with trainings, camps and events. Where are all the pictures of those wonderful things we have done? Our webmaster has indicated that she would like to post a page at our website just full of pictures of all the things we have been doing. Perhaps pictures from your event will inspire a new dream in someone else! Please remember to only forward pictures of girls whose image releases are okay with us doing that.

**Maybe those pictures will have you saying “I’d love to do that but I don’t have the skill/confidence to do that with the girls? Or I wouldn’t know where to start in doing that. Wouldn’t it be nice to have a magical list of resources we could draw on to help us over those bumps. Well together we can create magic. If you have a skill or a talent that you would like to share with leaders or with girls, we’d love to hear about it so we can create that “magical” list. Please forward your name & skill/talent to Jan McCaghren ([angelj@shaw.ca](mailto:angelj@shaw.ca)) who has volunteered to help us compile the list. In the meantime, enjoy the sunshine . .**

*Leeanne Smith*



## Membership Adviser

Are you interested in seeing our membership grow? We are looking for someone who is interested in recruitment, This role involves attending area council meeting 10 times a year, chairing meetings as needed, attending the provincial meetings, and finding volunteers for staff recruitment . Apply by emailing [commissioner@calgarygirlguides.com](mailto:commissioner@calgarygirlguides.com)

**Camp** The following residential sites are available at Jubilee this Fall/Winter 2013.

Dates: **Nov 22-24** Namiyi, **Dec 6-8** Centennial North, **Dec 13-15** various availability.  
Please contact Sommer to book. Email: [Marketing@calgarygirlguides.com](mailto:Marketing@calgarygirlguides.com)



## Jubilee Orientation

Sunday October 27 at 1:30pm . Meeting at the Centennial Parking Lot. Contact us at the Guide Centre to register & for Maps/Brochures & more information. Next scheduled orientation will be November 24th.

**Program Committee** Events offered by Area Program Committee.

Between September 2013 and May 2014, Area Program Committee will be offering several events. Watch eNews closer to dates of events for more information. Mark your calendars now.

1. Youth Awards: to Sunday, November 3<sup>rd</sup>, 2013 at 2:00 pm Inglewood Community Hall 1740-24<sup>th</sup> Avenue SE. We will be honoring Lady BP Pin (Guides) recipients; Canada Cord, Commonwealth & Chief Commissioner recipients. Refreshments served following ceremony. Please kindly RVSP by October 7<sup>th</sup>, 2013 via email to: [program@calgarygirlguides.com](mailto:program@calgarygirlguides.com), the number of attendees to ensure seating and refreshments.
2. Growing Up Money Smarts for Guides: Friday, November 1<sup>st</sup> (2 hrs) evening and Saturday, November 2<sup>nd</sup> (4 hrs) day at the Guide Centre.
3. Sparks & Brownies Arts Day: March 15<sup>th</sup>, 2014 Centennial House, Camp Jubilee. Morning sessions for Sparks and afternoon sessions for Brownies: Arts: Music, Crafts and Dance. Watch for more information in January 2014.
4. Pathfinder & Ranger Geocaching Event: May 10, 2014 downtown Calgary park location to be announced.



Girl Guides of Canada-Calgary Area is seeking a Part-Time Bookkeeper based on **20 hours per week responsible for the organisation's** bookkeeping, payroll, maintenance of all financial records and providing financial reports and information to the organisation.

Qualifications: - sound knowledge and experience with automated bookkeeping, payroll and accounting systems (Simply Accounting, Payweb)  
experience working with non-profit organisations, boards and volunteers  
demonstrated ability to work independently with a high degree of efficiency and accuracy  
excellent written and verbal communication skills  
advanced computer literacy with Microsoft Excel, Word, as well as Internet and financial accounting systems. We offer a competitive salary commensurate with experience.

Detailed Duties:

- maintain filing system and archives of all financial records (included payroll and investments).
- process accounts payable including preparation of cheque requisitions
- preparation of bank deposits
- maintain and replenish petty cash, as required
- complete monthly bank reconciliation statements
- assist with yearly budgets and audit requirements
- process payroll and post payroll and other program expenditures to Simply Accounting
- ensure preparation of T4 and T4 summaries
- ensure all contributions and remittances to government and benefit providers is completed
- review and submit all GST claims
- other bookkeeping functions as requested at the direction of the Business Manager and Area Commissioner
- work closely with the Volunteer Treasurer

Please forward cover letter and resume to:

Juli Ramier-Nickerson, Business Manager

Girl Guides of Canada-Calgary Area

2188 Brownsea Dr. NW

Calgary, AB T2N 3G9

Fax: (403) 283-9781

[admin@calgarygirlguides.com](mailto:admin@calgarygirlguides.com)

\*Competition closes November 8, 2013



# TRAINING

The Training Committee wants to challenge you! Sessions will be offered at Guide Centre unless otherwise indicated. Anyone taking a session will get a nifty crest – so sign up today! Call the office at 403-283-8348 or email at [ggcinfo@calgarygirlguides.com](mailto:ggcinfo@calgarygirlguides.com) to register. Provide your name, iMIS number, branch that you lead, District, your phone number, your email address. Watch for more training sessions scheduled later in the fall.

## SAFE GUIDE

**Safe Guide compliance is part of all of our activities! That's why it is a mandatory session** for all Guiders within your first 6 months. This session is devoted to understanding our responsibility as Members of GGC in ensuring safety while managing risks in activities.

**We'll explore the contents of the document – you don't need to know it all . . . you just need** to know what to look for and where to find it! This session is geared to assisting you with that!

## Crafts to Enhance your Program – Pathfinders, Rangers

For this workshop will be working with the theme of Turning Trash into Treasure in line with Operation Earth Action. Come and give new life to an old book and make an Art Journal, **learn the technique of Zentangle, make a “cofre tortuga” trinket box, and learn “mokume gane” to make gorgeous Christmas ornaments or jewellery.**

## Using the Telescope

Did you know that Calgary Area has a telescope? Come and learn basic astronomy concepts, **sample games and activities you can use in your units. You'll also learn how to adjust** and find objects with the telescope.

## Girl Protection and You

Page 20 of Safe Guide 2013 states that all adults must review with all adult supervisors the Girl Protection Procedures, noting that when there are reasonable grounds to suspect abuse, it must be reported. Join us for an informative session on how to recognize incidents that need to be reported as well as how to protect yourself from allegations of abuse.

## Safe Guide

Saturday, November 16 – 9:00 – 11:30 am

Saturday, November 23 – 9:00 – 11:30 am

## Others

Thursday, November 14 – Using the Telescope

7:00 – 9:30 pm

Tuesday, November 19 – Girl Protection

7:00 – 9:00 pm

Saturday, November 23 – Crafts to Enhance your Program – Pathfinders, Rangers

9:00 am – 3:00 pm

Is there something your District needs? Or, do you have ideas for sessions to be offered centrally at Guide Centre? Please contact the training committee at [training@calgarygirlguides.com](mailto:training@calgarygirlguides.com)

# Girl Guides and the Calgary Zoo

The Calgary Zoo will be fully reopening at the end of November after the devastating floods of June, 2013. How can we help the zoo? By attending one of the Girl Guide/Zoolights nights! Due

**to the success of last year's event, we** will have three nights for Girl Guides and their families to attend Zoolights. Tickets will be date specific for December 3<sup>rd</sup>, 4<sup>th</sup> or 5<sup>th</sup>, 2013. Tickets are \$10.00 per person, adult or child.



Price includes admission (including GST) and a cup of hot chocolate and a cookie. Parking is free. Tickets must be pre-purchased at the Girl Guide office during regular business hours. If purchased at least one week in advance, tickets will be available for pick up at the GGC office during regular business hours. There will also be a Will Call desk at the zoo entrance on the evening of the event for pre-purchased tickets only.

Please note that tickets are date specific. Tickets will only be valid for the night stated on the **ticket. So can we beat last year's number of tickets sold? Let's do our best.**

For more information, please contact Pat Istead, [isteads@telus.net](mailto:isteads@telus.net)

## Calling for Volunteers at Brownie Camp Academy

We are looking for Adult, Pathfinder or Ranger members to assist with the upcoming Brownie Camp Academy to be held on January 11, 2014 at Camp Jubilee in Cochrane. We are looking for energetic helpers to assist with the stations. Calgary Area will provide the supplies needed for these stations...we just need your cheery faces to help us show the Brownies how much fun camping can be! If interested please complete the information below and forward it Calgary Area Office.

### Brownie Camp Academy Volunteer Form

Name (printed, first and last please): \_\_\_\_\_

IMIS #: \_\_\_\_\_

Will Help with: Option 1 \_\_\_\_\_

Option 2 \_\_\_\_\_

Option 3 \_\_\_\_\_

Return this form to Calgary Area Office on or before Dec 2<sup>nd</sup>.

## Provincial Events

The provincial training weekend known as Multi-Faceted is normally in mid-March. 2014 will be slightly different. There will be a full Guider Conference held the weekend of May 23-25 at the University of Alberta in Edmonton. This weekend will be full of exciting training sessions and will also encompass the Provincial AGM and transition to the new Provincial Commissioner.

Are you an experienced Guider looking for further enrichment? You might consider registering for the Wild Rose session at the Guider Conference.

Are you interested in becoming a Trainer? You can register for the first step at the Guider Conference – the six Trainer Foundation Modules.

Watch for details in the New Year.

## Opportunity for Girl Guides offered by members of Women in Aviation

Four dates set: Nov 25th, Feb 4th, Mar 12th, April 26th 1830 to 2030 (5:30pm to 8:30 pm). This program assists the Guides in obtaining their Aviation Badge. The cost is \$2.00 per child and this can be waived in hardship cases. The Curriculum is three parts: Theory of Flight, Air Traffic, & Airplace Contest, Hangar Experience. If your unit is interested contact Anna Thompson—Phone 403 216 5540 Email [Thompson.annam@gmail.com](mailto:Thompson.annam@gmail.com)



# Brownie Camp Academy

## Info & Registration

When: January 11, 2014 from 9:30am to 4pm

Where: Camp Jubilee in Cochrane

Fee: \$15/girl (covers: materials for stations; hotdog, juice and rice crispy square for lunch, and Brownie Camp Academy crests)

**Goal: Complete "Key to Camping" and a few other program badges.**

Agenda: Girls will participate in a flag raising ceremony then will circulate

through stations which will be followed by a campfire ceremony.



Potential Stations (not yet finalized):

Camp Safety, How to make a bedroll, Set up a tent, Hat Craft, Cooking, Be Prepared kits, Parachute Game, Closing Campfire

Requirements:

- Girls must register with a unit.
- The unit is responsible to provide ratio as well

as appropriate first aider(s) as per Safe Guide.

We will do all other paperwork, but Unit Guiders will be responsible to distribute it, collect it and return it back to us by the required date (no exceptions).

To start the process, please complete the registration below and return it to Guide Office c/  
**w your unit's fee on or before Dec 2<sup>nd</sup>**. We will then email you the rest of the paperwork.

Brownie Camp Academy Registration (please print)

Unit: \_\_\_\_\_

Contact Guider (first and last): \_\_\_\_\_

Email: \_\_\_\_\_

# of Girls Expected: \_\_\_\_\_ # of Leaders Expected: \_\_\_\_\_

**Brownies  
Can Do It!**

NOTE: Attendance will be based on receipt date of the form & fee (first come, first serve).

# CALLING ALL RANGERS

FALL RANGER CAMP 2013

ART, MUSIC, DANCE, DRAMA

NOVEMBER 29<sup>TH</sup>-DECEMBER 1<sup>ST</sup>  
CENTENNIAL HOUSE SOUTH  
CAMP JUBILEE

Cost: \$50/girl

Register as individual girls or unit

Registration will be taken on a first come-first served basis

Leaders welcome, but not required to attend

Please email [calgaryrangercamp@gmail.com](mailto:calgaryrangercamp@gmail.com) for registration forms and more  
information





# ATTENTION GUIDES!

**It's a murky, mucky world of money out there!**

Sign up now for a fully planned sleepover at the Guide Centre and have a blast learning how to be savvy consumers and money smart!



The Calgary Area Program Committee is excited to bring in guest facilitators from FrogskinU Educational Foundation to provide the program for this sleepover.

*Swamp Secrets Revealed* teaches youth that **money doesn't grow in machines, the pitfalls of plastic, how to spot internet scams aimed directly at them, and much, much more.** Five sessions like **"Budgeting With Bugs"** and **"Don't Get Slimed"** make learning about real-life money management skills memorable. This

program comes highly recommended for being educational, worthwhile and FUN!

Please see attachment for further details about the FrogskinU program.

What	A fully planned sleepover that will teach girls how to be savvy consumers and <b>money smart without being 'swamped' or 'slimed'</b>
Who	Guides (Unit Guiders are only required to attend if you have more than 2 girls attending.)
Where	Guide Centre, 2188 Brownsea Dr NW
When	Friday, Nov. 29 @ 6:30 pm – Saturday, Nov. 30 @ 12:30 pm
Cost	\$50.00 / girl, includes breakfast and 2 snacks
Safe Guide	The Program Committee will look after all the Safe Guide paperwork as well as provide First Aiders for you. We will provide the SG1 and SG2 forms for you to give to the girls.
How	Bring registration form and full payment to the Guide Centre <b>by Friday, November 8.</b>

There are no refunds after you pay but you may make substitutions.

**Registration is limited to a minimum of 30 and a maximum of 35 girls.** If we don't reach the minimum of 30, the event will be cancelled and refunds will be issued.



# FrogskinU Sleepover Registration Form WEEKEND #2: November 29 - 30



**Registration Deadline: Friday, November 8**

Unit Number(s): \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

# of Guides      \_\_\_\_\_      X \$50.00 / girl =      \$ \_\_\_\_\_  
\_\_\_\_\_      Total Due

Guides can register individually, in pairs or as a unit for this event.  
If you are registering more than 2 girls, then units are asked to provide Guiders or Non-Member Volunteers for 1:7 ratio. Extra adults are not needed.

Adult Name	iMIS #	Guider	Non-Member PRC	
		Yes	Yes	No
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please remember:

- Full payment (\$50/girl) is due by Friday, November 8 at the Guide Centre, 2188 Brownsea Dr NW. Payment by unit cheque only.
- Refunds - There are no refunds, only substitutions can be made i.e. from girls on the wait-  
**list. If we don't get enough girls, then the event will be cancelled and refunds issued only**  
in this case.
- Kit list and other details will be sent out by email closer to the date  
If you have any other questions, please contact [program@calgarygirlguides.com](mailto:program@calgarygirlguides.com)