

ENEWS Calgary Area

OCTOBER 11, 2013



ENEWS Please forward your E-news comments, questions & submissions to marketing@calgarygirlguides.com

Next E-News – October 25, 2013 Please send your requests to E-News to markeing@calgarygirlguides.com .

Please note: The cutoff for submissions is Thursday at noon, prior to each E-news.

This e-newsletter is designed to forward information to Guiders on a bi-weekly basis.



Message from our Area Commissioner

What a day!!! The sun was shining and the Stamps were winning!! Who can ask for more? Over 100 people bought tickets. Quite a feat as last year the same number were sold by Boy Scouts AND Girl Guides. We did it on our own this time!!! We also had a great time at the Swap Meeting in late Sept as a number of people filled their



bags with crafting goodies and tents. We were very well represented at the **Commissioner's Training with a large number of our new commissioners** attending. I am glad to hear that we had a great turnout at the recent training day. A number of ladies earn their Guider stream pins from the TEAM chart. Not sure what that is? Talk to your commissioner/training advisor . . .

Leeanne Smith

Membership Adviser

Are you interested in seeing our membership grow? We are looking for someone who is interested in recruitment, This role involves attending area council meeting 10 times a year, chairing meetings as needed, attending the provincial meetings, and finding volunteers for staff recruitment . Apply by emailing commissioner@calgarygirlguides.com

Camp The following residential sites are available at Jubilee this Fall/Winter 2013. Dates: **Oct 25-27** Namiyi, **Nov 8-10** Namiyi, **Nov 22-24** Namiyi, **Dec 6-8** Centennial North, Please contact Sommer at the Guide Centre to book. Email: Marketing@calgarygirlguides.com



Program Committee Events offered by Area Program Committee.

Between September 2013 and May 2014, Area Program Committee will be offering several events. Watch eNews closer to dates of events for more information. Mark your calendars now.

1. Youth Awards: to Sunday, November 3rd, 2013 at 2:00 pm Inglewood Community Hall 1740-24th Avenue SE. We will be honoring Lady BP Pin (Guides) recipients; Canada Cord, Commonwealth & Chief Commissioner recipients. Refreshments served following ceremony. Please kindly RVSP by October 7th, 2013 via email to: program@calgarygirlguides.com, the number of attendees to ensure seating and refreshments.
2. Growing Up Money Smarts for Guides: Friday, November 1st (2 hrs) evening and Saturday, November 2nd (4 hrs) day at the Guide Centre.
3. Sparks & Brownies Arts Day: March 15th, 2014 Centennial House, Camp Jubilee. Morning sessions for Sparks and afternoon sessions for Brownies: Arts: Music, Crafts and Dance. Watch for more information in January 2014.
4. Pathfinder & Ranger Geocaching Event: May 10, 2014 downtown Calgary park location to be announced.



Girl Guides of Canada-Calgary Area is seeking a Part-Time Bookkeeper based on **20 hours per week responsible for the organisation's** bookkeeping, payroll, maintenance of all financial records and providing financial reports and information to the organisation.

Qualifications: - sound knowledge and experience with automated bookkeeping, payroll and accounting systems (Simply Accounting, Payweb)
experience working with non-profit organisations, boards and volunteers
demonstrated ability to work independently with a high degree of efficiency and accuracy
excellent written and verbal communication skills
advanced computer literacy with Microsoft Excel, Word, as well as Internet and financial accounting systems.

Detailed Duties:

- maintain filing system and archives of all financial records (included payroll and investments).
- process accounts payable including preparation of cheque requisitions
- preparation of bank deposits
- maintain and replenish petty cash, as required
- complete monthly bank reconciliation statements
- assist with yearly budgets and audit requirements
- process payroll and post payroll and other program expenditures to Simply Accounting
- ensure preparation of T4 and T4 summaries
- ensure all contributions and remittances to government and benefit providers is completed
- other bookkeeping functions as requested at the direction of the Business Manager and Area Commissioner
- work closely with the Volunteer Treasurer

Please forward cover letter and resume to:

Juli Ramier-Nickerson, Business Manager

Girl Guides of Canada-Calgary Area

2188 Brownsea Dr. NW

Calgary, AB T2N 3G9

Fax: (403) 283-9781

admin@calgarygirlguides.com

*Competition closes October 25, 2013



Fall Cookies

Confirmed malls for cookie sales:

Westbrook Mall Oct 12-13
 Malborough Mall Oct 18-20
 Southcenter Mall Oct 18-20



To book a mall for a selling shift please contact Cynthia at czuidema@shaw.ca. Reminder that units/districts/areas MUST use one of the two cookie tracking sheets as mandated by Province. The links to the cookie tracking sheets are:

<https://test.girlguides.ca/Documents/AB/AB-Council.14-CookieinventoryRec.xls>

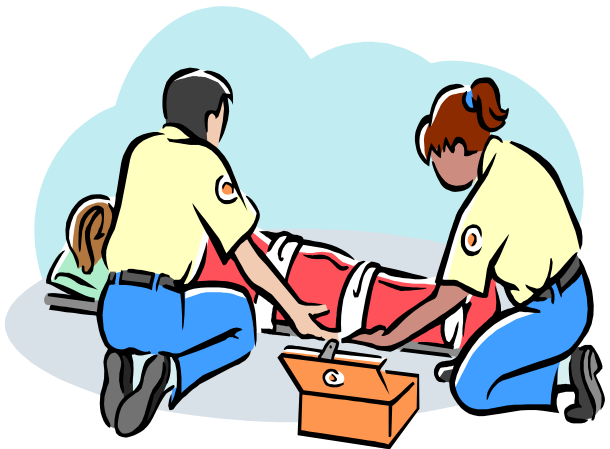
<https://test.girlguides.ca/Documents/AB/AB-Council.15-CookieInventoryRec2.doc>

Cynthia Zuidemda Calgary Area Cookie Adviser Contact: czuidema@shaw.ca P:403-608-8783

First Aid

Guiders offering FIRST AID for *Safe Guide Guiders, Rangers and Pathfinders*. must be 12 years old. A great and comfortable way to get certified in First Aid. St. John Ambulance, Alberta Occupational Health and Safety approved.

3 Year certificate sent by mail.



Emergency First Aid Level A. CPR/AED Adult

One day Sun. Oct 20

9 am to 4 pm

cost: \$90.00pp

Standard First Aid Level C. CPR/AED Adult/child/infant

two days, must attend both days

Sun. Oct 20, 9am to 7pm AND Tues Oct 22, 5pm to 9pm

cost :\$125.00pp

Crossroads Community Hall, 1803 14 Ave N.E. off 16 Ave and Deerfoot Tr NE

Prepayment to : Jennifer Blain , 1704 10 Ave NE, Calgary, AB T2E 0Y1 saracenca@yahoo.ca 403-828-8533 or 403-828-1575 . We can set up different dates for your District or units. Re-certification avail.

Training

The Training Committee wants to challenge you! Sessions will be offered at Guide Centre unless otherwise indicated. Anyone taking a session will get a nifty crest – so sign up today! Call the office at 403-283-8348 or email at ggcinfo@calgarygirlguides.com to register. Provide your name, iMIS number, branch that you lead, District, your phone number, your email address.

Watch for more training sessions scheduled later in the fall.

SAFE GUIDE

Safe Guide compliance is part of all of our activities! That's why it is a mandatory session for all Guiders within your first 6 months. This session is devoted to understanding our responsibility as Members of GGC in ensuring safety while managing risks in activities. We'll explore the contents of the document – you don't need to know it all . . . you just need to know what to look for and where to find it! This session is geared to assisting you with that!

All About Your Branch – Sparks (for new and returning Guiders)

Are you a new Guider leading Sparks? Or, are you a Guider moving to Sparks from another branch? In this session, we will introduce you to the Spark program and to the characteristics of girls ages 5 and 6.

All About Your Branch – Brownies (for new and returning Guiders)

Are you a new Guider leading Brownies? Or, are you a Guider moving to Brownies from another branch? In this session, we will introduce you to the Brownie program and to the characteristics of girls ages 7 and 8.

All About Your Branch – Guides (for new and returning Guiders)

Are you a new Guider leading Guides? Or, are you a Guider moving to Guides from another branch? In this session, we will introduce you to the Guide program and to the characteristics of girls ages 9, 10 and 11.

All About Your Branch – Pathfinders (for new and returning Guiders)

Are you a new Guider leading Pathfinders? Or, are you a Guider moving to Pathfinders from another branch? In this session, we will introduce you to the Pathfinder program and to the characteristics of girls ages 12, 13 and 14.

Building Unit Guider Skills (for new Guiders)

This session will give you the information you need to successfully run your unit – girl centered programming, working with other Guiders, keeping the unit a safe place, diversity and inclusiveness. A must for new Guiders!

Crafts to Enhance your Program - Sparks, Brownies, Guides

Join us and discover how to use crafts to complete program in a fun way. You will leave with ideas and samples that will help you to add fun to your meetings.

Crafts to Enhance your Program – Pathfinders, Rangers

For this workshop will be working with the theme of Turning Trash into Treasure in line with Operation Earth Action. Come and give new life to an old book and make an Art Journal, learn the **technique of Zentangle, make a “cofre tortuga” trinket box, and learn “mokume gane” to make gorgeous Christmas ornaments or jewellery.**

Financial Management

Learn to keep your books so that it is easy to keep them balanced and up to date. We will show the paper and the electronic methods of doing the books. You will leave with the knowledge to meet the deadlines to have your books reviewed with no stress.

Using the Telescope

Did you know that Calgary Area has a telescope? Come and learn basic astronomy concepts, sample **games and activities you can use in your units. You'll also learn how to adjust and find objects with the telescope.**

Girl Protection and You

Page 20 of Safe Guide 2013 states that all adults must review with all adult supervisors the Girl Protection Procedures, noting that when there are reasonable grounds to suspect abuse, it must be reported. Join us for an informative session on how to recognize incidents that need to be reported as well as how to protect yourself from allegations of abuse.

Safe Guide

Thursday, October 24 – 7:00 – 9:30 pm

Monday, October 28 – 7:00 – 9:30 pm

Saturday, November 16 – 9:00 – 11:30 am

Others

*****To be re-scheduled***** Crafts to Enhance your Program – Sparks, Brownies, Guides *****To be re-scheduled*****

Noon – 4:00 pm

Thursday, November 14 – Using the Telescope

7:00 – 9:30 pm

Tuesday, November 19 – Girl Protection

7:00 – 9:00 pm

Saturday, November 23 – Crafts to Enhance your Program – Pathfinders, Rangers

9:00 am – 3:00 pm

We have scheduled a full day conference on **Saturday, October 19** for new Guiders, Guiders who are changing branches for the 2013-2014 Guiding year as well as a session for unit and District treasurers. **Don't forget your lunch if you are registering for both morning and afternoon sessions! A fridge, stove and microwave are available.**

Saturday, October 19

9:00 – 11:30 am

Safe Guide (for new Guiders)

Financial Management (for Treasurers or anyone interested in keeping the books)

Lunch from 11:30 – 12:00 (bring your own)

12:00 – 2:00 pm

All About Your Branch – Sparks (for new and Guiders changing branches)

All About Your Branch – Brownies (for new and Guiders changing branches)

All About Your Branch – Guides (for new and Guiders changing branches)

All About Your Branch – Pathfinders (for new and Guiders changing branches)

Break

2:30 – 4:30 pm

Building Unit Guider Skills (for new Guiders)

Is there something your District needs? Or, do you have ideas for sessions to be offered centrally at Guide Centre? Please contact the training committee at training@calgarygirlguides.com

CALLING ALL RANGERS

FALL RANGER CAMP 2013

ART, MUSIC, DANCE, DRAMA

NOVEMBER 29TH-DECEMBER 1ST

CENTENNIAL HOUSE SOUTH

CAMP JUBILEE



Cost: \$50/girl

Register as individual girls or unit

Registration will be taken on a first come-first served basis

Leaders welcome, but not required to attend

Please email calgaryrangercamp@gmail.com for registration forms and more information

ATTENTION GUIDES!

It's a murky, mucky world of money out there!

Sign up now for a fully planned sleepover at the Guide Centre and have a blast learning how to be savvy consumers and money smart!



The Calgary Area Program Committee is excited to bring in guest facilitators from FrogskinU Educational Foundation to provide the program for this sleepover.

Swamp Secrets Revealed teaches youth that **money doesn't grow in machines, the pitfalls of plastic, how to spot internet scams aimed directly at them, and much, much more.** Five sessions like **"Budgeting With Bugs"** and **"Don't Get Slimed"** make learning about real-life money management skills memorable. This

program comes highly recommended for being educational, worthwhile and FUN!

Please see attachment for further details about the FrogskinU program.

What	A fully planned sleepover that will teach girls how to be savvy consumers and money smart without being 'swamped' or 'slimed'
Who	Guides (Unit Guiders are only required to attend if you have more than 2 girls attending.)
Where	Guide Centre, 2188 Brownsea Dr NW
When	Friday, Nov. 29 @ 6:30 pm – Saturday, Nov. 30 @ 12:30 pm
Cost	\$50.00 / girl, includes breakfast and 2 snacks
Safe Guide	The Program Committee will look after all the Safe Guide paperwork as well as provide First Aiders for you. We will provide the SG1 and SG2 forms for you to give to the girls.
How	Bring registration form and full payment to the Guide Centre by Friday, November 8.

There are no refunds after you pay but you may make substitutions.

Registration is limited to a minimum of 30 and a maximum of 35 girls. If we don't reach the minimum of 30, the event will be cancelled and refunds will be issued.



FrogskinU Sleepover Registration Form

WEEKEND #2: November 29 - 30



Registration Deadline: Friday, November 8

Unit Number(s): _____

Contact Name: _____

Contact Phone: _____

Contact Email: _____

of Guides _____ X \$50.00 / girl = \$ _____

Total Due

Guides can register individually, in pairs or as a unit for this event.

If you are registering more than 2 girls, then units are asked to provide Guiders or Non-Member Volunteers for 1:7 ratio. Extra adults are not needed.

Adult Name	iMIS #	Guider	Non-Member PRC	
		Yes	Yes	No
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please remember:

- Full payment (\$50/girl) is due by Friday, November 8 at the Guide Centre, 2188 Brownsea Dr NW. Payment by unit cheque only.
- Refunds - There are no refunds, only substitutions can be made i.e. from girls on the wait-
list. If we don't get enough girls, then the event will be cancelled and refunds issued only
in this case.
- Kit list and other details will be sent out by email closer to the date
If you have any other questions, please contact program@calgarygirlguides.com